

Piraeus, 06/11/2023

INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with an open tender procedure for the procurement of one (1) self-propelled electric scissor lift for approximately seven (7) meters working height for Engineering Department workshops use, budgeted 20.000,00 euros.

Award criterion shall be the lowest price.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **17 November 2023 at 16:00** by email to the following email address: offersubmission@olp.gr.

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: **a.** the technical offer including any participating documentation required according to tender terms and **b.** the financial offer which should be protected with separate/different passwords.
2. Both aforementioned folders should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.
3. The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: offersubmission@olp.gr before the tender's expiry deadline with the indication: *"Offer for the procurement of one (1) self-propelled electric scissor lift for approximately 7 meters working height for Engineering Department workshops use"*. The maximum acceptable size of each electronic offer should be 5-7 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
4. On the date and time of each evaluation stage (i.e. participating documentation – if applicable, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: *"Offer for the procurement of one (1) self-propelled electric scissor lift for approximately 7 meters working height for Engineering Department workshops use"*.

In order for each offer to be valid, the technical offer shall necessarily contain at least the following:

- Business profile (i.e. company profile presentation, company organization, offered products, customers, supplier network etc.),
- Technical Description of the offered item according to the tender requirements with clear references to the offered warranty period and delivery time (pls see the attached Technical Description)

Relevant certificates proving the offered item's compliance with quality standards according to the tender requirements (pls see the attached e attached Technical Description).

Any other available certificates proving the candidate's compliance with quality standards such as ISO 9001:2015, ISO 14001:2015 etc. (this is not a ground for disqualification).

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until three (3) days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt.

For PPA S.A.
Deputy CEO

Qu Shengbin

Attachments: Technical Description – General Terms